

# PURCHASING AGENDA ITEM

Hernando County School District

**APPROVED**

AGENDA #: 24-1712

**School Board Approval Meeting:**

**October 10, 2023**

**Bid No. 20-615-46 PB RN**

**Bid Title: Office Supplies, Products and  
Related Services**

*Recommend approval of this agenda item under the specific category below:*

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Lowest Bid(s)                    | <input type="checkbox"/> Request for Proposal(s)        | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation   |
| <input type="checkbox"/> Revised Award                    | <input checked="" type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole Source                      | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Bid Termination                  | <input type="checkbox"/> Revisions/Amendments to Bid    | <input type="checkbox"/> Bid Extension                    | <input type="checkbox"/> Emergency                |
| <input checked="" type="checkbox"/> Piggyback Cooperative |   |   |   |

**Bid Contract Period:**

**10/14/2023 through 10/13/2027**

☐ N/A – One Time Purchase

**Contract Type:**

☐ Estimated  
Dollar Amount

☐ Firm, Fixed  
Dollar Amount

☐ Firm, Fixed  
Unit Prices

☒ Firm, Fixed Hourly Rates, Fees  
and/or Percentages

**Renewal Options:**

No. of Terms  
Remaining

☐ Length of  
Each Term (month)

☐ Length of  
Each Term (year)

☒ None

**Rationale/Reason:** Renewal of the Piggyback of OMNIA Partners, *City of Tamarac*, RFP #19-12R for Office Supplies, Products and Related Services awarded to Office Depot, Inc. The Hernando County School District has assigned Bid #20-615-46 PB RN for internal tracking purposes.

Bidders Electronically  
Downloaded From Public  
Purchase Website: n/a

Bids Received:

No Bids:

Late Bids:

Rejected Bids:

☒ N/A – Bids Not  
Required: Piggyback

**Submitted By:**

Jill Renihan  
Executive Director of Business Services Division

**School(s)/Departments:** District Wide

**Requested By:**

n/a

**Department(s):**

Recommended award vendor: Office Depot, Inc. See attached for description of items in scope.

**T/C CODE: 2046**

**ODP Business Solutions, LLC (Office Depot, INC.)**

Chris Mejia

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512-641-3851

In Scope	Covered Under Different Contract Bid
<ul style="list-style-type: none"><li>• Office Consumables</li><li>• Office Equipment</li></ul>	<ul style="list-style-type: none"><li>• Classroom Supplies</li><li>• Computer Related Equipment</li><li>• Bulk Paper (copy)</li><li>• Furniture</li></ul>